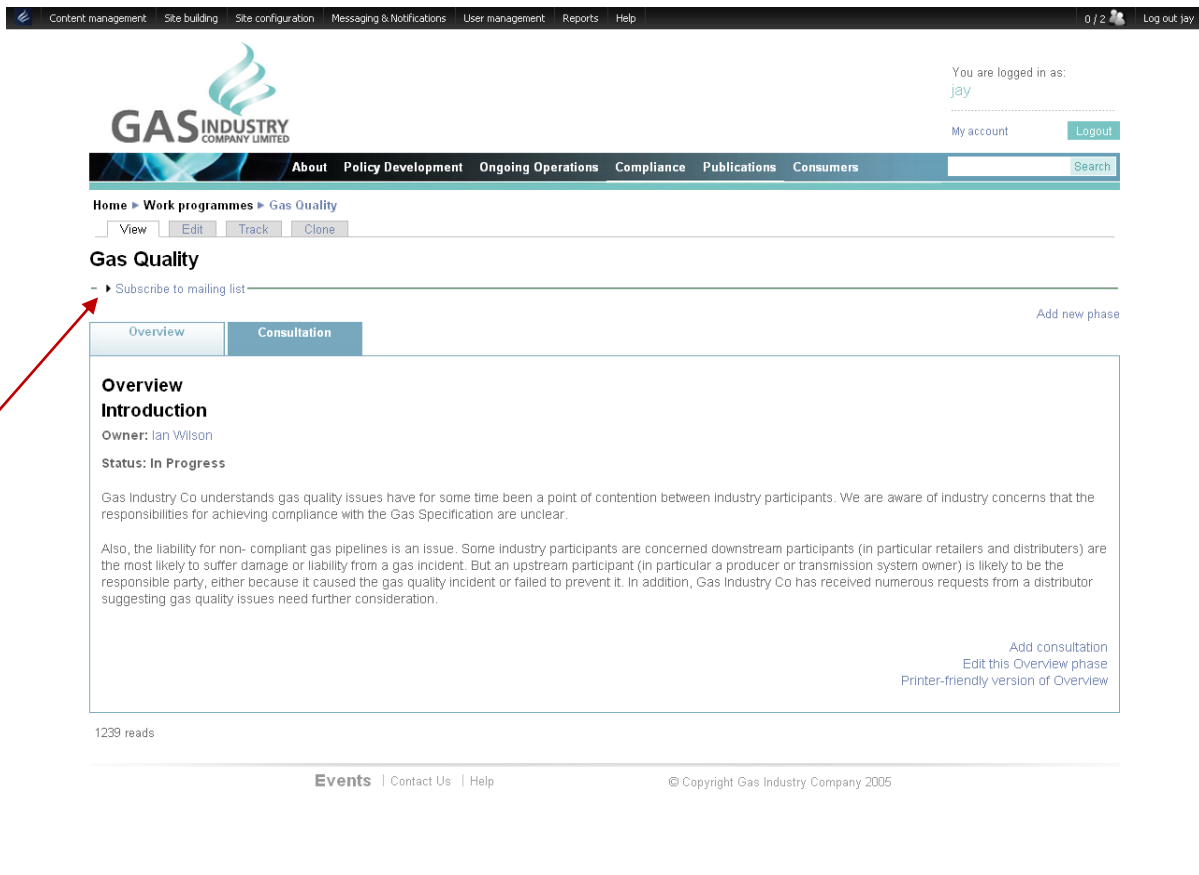


Subscribing to receive notifications of changes to a specific work programme on our website.

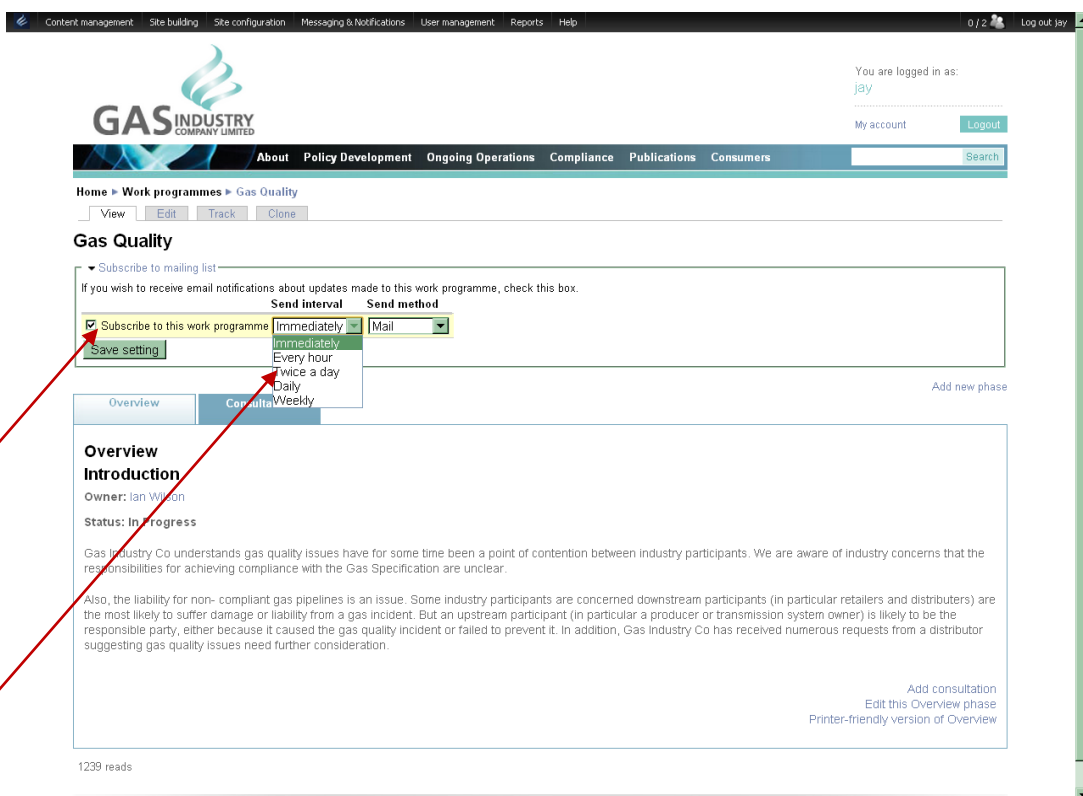
Notifications can be managed as follows: (You need to be logged in to do this)

1. Click on the subscribe to mailing list link on the work programme page.



The screenshot shows the Gas Industry Company Limited website. The user is logged in as 'jay'. The navigation menu includes: Content management, Site building, Site configuration, Messaging & Notifications, User management, Reports, Help. The main menu includes: About, Policy Development, Ongoing Operations, Compliance, Publications, Consumers. The breadcrumb trail is: Home > Work programmes > Gas Quality. Below the breadcrumb are buttons for View, Edit, Track, and Clone. The page title is 'Gas Quality'. A dropdown menu is open, showing 'Subscribe to mailing list'. A red arrow points to this link. Below the dropdown are tabs for Overview and Consultation. The Overview section includes an Introduction, Owner: Ian Wilson, and Status: In Progress. The text describes gas quality issues and compliance. At the bottom, there are links for 'Add consultation', 'Edit this Overview phase', and 'Printer-friendly version of Overview'. The page has 1239 reads.

2. Tick the subscribe box and select the send interval that you would like to be sent updates.



The screenshot shows the Gas Industry Company Limited website. The user is logged in as 'jay'. The navigation menu includes: Content management, Site building, Site configuration, Messaging & Notifications, User management, Reports, Help. The main menu includes: About, Policy Development, Ongoing Operations, Compliance, Publications, Consumers. The breadcrumb trail is: Home > Work programmes > Gas Quality. Below the breadcrumb are buttons for View, Edit, Track, and Clone. The page title is 'Gas Quality'. A dropdown menu is open, showing 'Subscribe to mailing list'. Below this is a form with the following fields: 'If you wish to receive email notifications about updates made to this work programme, check this box.' (checked), 'Send interval' (dropdown menu with options: Immediately, Immediately, Every hour, Twice a day, Daily), and 'Send method' (dropdown menu with option: Mail). A 'Save setting' button is visible. A red arrow points to the 'Subscribe to this work programme' checkbox, and another red arrow points to the 'Send interval' dropdown menu. Below the form are tabs for Overview and Consultation. The Overview section includes an Introduction, Owner: Ian Wilson, and Status: In Progress. The text describes gas quality issues and compliance. At the bottom, there are links for 'Add consultation', 'Edit this Overview phase', and 'Printer-friendly version of Overview'. The page has 1239 reads.

3. You will now receive a notification when this work programme is updated.

Subscribing to receive notifications of changes for more than one work programme

1. Click on 'Subscribe to mailing lists' on the Home page of the website

The screenshot shows the homepage of the Gas Industry Company Limited. At the top, there is a navigation bar with links for Content management, Site building, Site configuration, Messaging & Notifications, User management, Reports, and Help. The user is logged in as 'jay'. The main header includes the company logo and a search bar. Below the header, the page is divided into several sections. On the left, there is a navigation menu with the following items: 'Subscribe to mailing lists' (highlighted with a red arrow), 'Currently consulting on', 'Government Policy Statement on Gas Governance 2008', 'Gas (Levy of Industry Participants) Regulations 2010', and 'Guidelines for changes to gas governance rules and regulations'. The main content area features a large image of a woman reading to children, followed by four smaller images with captions: 'Retail Gas Governance Forum', 'Update March 2011', 'Gas Registry Statistics - March', and 'Workshops on retail competition, investment and access on North Pipeline'. At the bottom, there are links for 'Events', 'Contact Us', and 'Help', along with a copyright notice for 2005.

2. You can select from Work Programme, Work Area or section and proceed to tick your subscriptions and indicate how often you would like to receive the notification.

The screenshot shows the 'My account' page on the Gas Industry Company Limited website. The user is logged in as 'jay'. The page has a navigation bar with links for About, Policy Development, Ongoing Operations, Compliance, Publications, and Consumers. Below the navigation bar, there is a breadcrumb trail: 'Home > My account'. The 'My account' section includes a 'View' button, an 'Edit' button, and a 'Notifications' tab. The 'Notifications' tab is active, showing a form with the following fields: 'Work Programme Name', 'Work Area', 'Section', and 'Keywords'. A 'Save' button is located at the bottom of the form. At the bottom of the page, there are links for 'Events', 'Contact Us', and 'Help', along with a copyright notice for 2005.

Note: You can change your subscriptions, how often your notifications are sent, or cancel notifications whenever you wish.